



SAMPLE LETTER FOR WORK EXPERIENCE ABROAD (MIXED SCHOOL GROUPS)

Dear Student and Parent / Guardian

Blue Stamp Travel organise Work Experience for 6th form students in France, Germany and Spain, and typically carry over 1600 students each year across Europe. They are both ABTA and ATOL bonded and have knowledgeable and multilingual staff (including ex-teachers) who are available to help and advise students, teachers and parents before and during their stay as necessary.

The work experience trips run during the school holiday dates or towards the end of the summer term so as to minimise disruption to students' normal school timetable. Blue Stamp organise the entire package from the placement, travel, accommodation, social and cultural programme and insurance. Group Leader supervision is provided by linguists travelling with the party from the UK until its return.

We are encouraging students to travel from <dated of recommended trip>. The trip will travel by </air/Eurostar> to a destination city in <France, Germany, Spain>. (The destination is announced 10 weeks prior to travel. Previous destinations have included <Lille, Rouen, Toulouse, Nantes, Montpellier / Valencia, Alicante, Zaragoza, Santiago de Compostela, Murcia, Granada / Dortmund, Aachen, Cologne, Hamburg>

For < / air / Eurostar> trips students will need to make their way to the meeting point allocated nearest pick-up point which would <a local motor way service station / a London airport / London St Pancras Train Station>.

All students need to book with Blue Stamp directly before <insert date 10 weeks prior to travel>. The students must all select the same trip (dates, travel method & accommodation type) to guarantee that they all travel to the same destination. We would recommend that students select the package '<Please see website for trip codes>'.

Answers to frequently asked questions answered can be found on the Blue Stamp Travel website: www.bluestamptravel.com/work-experience-abroad. However if you have any further queries you can contact me or Blue Stamp directly if you prefer. 0115 9404 500 or enquiries@bluestamptravel.com .

The students will be given the opportunity to improve their confidence and understanding of the language at the same time as gaining knowledge of another country's culture, experiencing new surroundings, work and making new friends abroad. This experience is invaluable to them when applying to University for their UCAS application form or to show prospective employers.

Please visit the Blue Stamp website www.bluestamptravel.com/work-experience-abroad to book your child's place on the trip, and then secure their place with a deposit payment (£175). Payments can be made online from their MyAccount or over the phone to Blue Stamp by card.

Yours faithfully

<Teacher name>