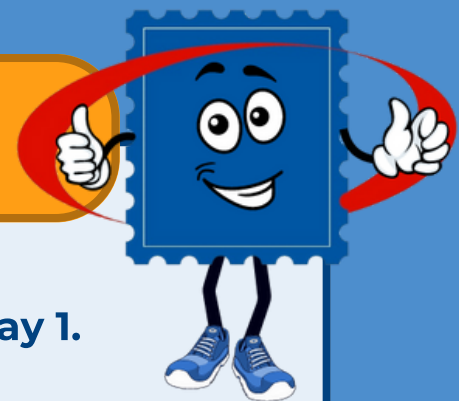




# WORK PLACEMENT TIPS & REMINDERS

## BEFORE YOU START



- Research your workplace.
- Check your journey and aim to arrive early on Day 1.
- Learn the name of your supervisor/tutor .
- Know your work hours.
- Dress appropriately for your work environment.
- Need help? Contact the Blue Stamp Travel team for advice or info.

1.

## ON THE JOB

- During quiet times, take notes of new words.
- Ask colleagues if they're happy to be recorded speaking in the target language.
- Engage with staff and customers: staying silent can be misunderstood as disinterest.

2.

## THINGS TO AVOID

- ✗ Don't assume everyone knows you're coming; introduce yourself confidently.
- ✗ Don't wait to be told what to do: ask how you can help!
- ✗ Don't be a no-show; this impacts future placements for others.

3.